F44004

55th Annual Art in the Park
October 2nd 2027- 8 AM to 5 PM
October 3rd– 8 AM to 4 pm
Veterans Memorial Park, Sierra Vista, AZ
Application Form

Mail to: HAA/Art in the Park, 1835 Paseo San Luis Sierra Vista, AZ 85635
4245-218-2686 artylois@outlook.com

NAME:_____AZ TRANSACTION PRIVILEGE TAX (Required)_____

BUSINESS NAME:_____

_____PHONE:_____ E-MAILADDRESS:_____

MAILING ADDRESS:_____

CITY:_____ _____STATE:_____ _____ ZIP+4: _____

Check the **ONE MEDIA** in which you wish to be listed in our newspaper ads. If you are new to the show we have to jury your into the show.

___ Baskets
___ Candles/Lotions/Soaps
____ Ceramics/Pottery
____ Fiber/Textiles
____ Glass/Fused/Stained
____ Gourmet Food
____ Graphics/Print Making
____ Jewelry
____ Metal
____ Painting (circl e Medium)
acrylic
Oils pastels
watercolor mixed media
____ Photography
____ Sculpture
____ Stone
____ Tole/Folk
____ Wood
____ Other (describe)
_____

Briefly describe your work:

_____

_____

NOTE: Select only **ONE** media. If you have two or more types of items, check the one under which you want to be listed in the directory. However, send images representative of all types of merchandise you plan to sell in your booth. Good quality photos that highlight the quality and variety of your work benefit you. Omitting pictures of any merchandise may result in our request that you remove those items from your booth during the show. We encourage digital submissions. Please name each digital file with the name of the item and of applicant. Please provide photos of preparation of arts and crafts.

☐ Indicate here if you **DO NOT** want images used in our publicity.

I am a returning vendor and request booth #_____.

I have read, understand and agree to comply with the rules set forth for Art in the Park listed on the enclosed information sheet. I CERTIFY THAT I WILL BE PRESENT, and all work to be displayed is original or reproductions of original work DONE BY ME. (Original work means that there be NO copies of other people's art, from any source. Any art done from photographs must be either from the artist's own photographs, or used with the permission of the photographer, or substantially different from the source.) I agree to hold the Huachuca Art Association (HAA) harmless for any loss or damage to personal property during Art in the Park.

DATE: _____ SIGNATURE:_____

FEES

- ☐ $275 for Art in the Park Booth/ $225 if a member of HAA
- ☐ $300 for Corner Booths/$250 if a member of HAA
- ☐ Electricity booth #'s: 1-18 and 179 & 180, add $25

Membership dues for HAA membership are:

- ☐ $40/year for individual

If you wish to become a HAA member, you must enclose the Membership Application in the same envelope as the Art in the Park Application.

RV PARKING

- ☐ $20 w/electric per night (Friday and Saturday)
- ☐ $15 w/out electric per night

No Sunday overnight due to insurance issue

Please check the following for your reservation for an RV space and include fee with application

- ☐ _____ Friday _____ Saturday (Due to insurance issues Sundays are not allowed)
- ☐ With Electric
- ☐ Without Electric

WE WILL PROCESS YOUR APPLICATION ONLY IF YOU COMPLETE ALL FIELDS/SPACES POSTAL:

1. Download application at website, www.ArtinthParkSierraVista.com, or request hard copy by calling 425-218-2686 or email artylois@outlook.com
2. Complete **ALL** fields to include signature and Arizona Transaction Privilege Tax Number
3. Enclose check or money order payable to" Huachuca Art Association". All checks will be deposited on receipt, however this does not mean automatic acceptance.
4. Images of all types of art in your booth. Photos may not be returned.
5. Mail to: HAA/Art in the Park, 1835 Paseo San Luis, Sierra Vista, AZ 85635. Applications postmarked by Sept 1, 2027 will be given priority.

ONLINE:

1. Open application at website, www.ArtintheParkSierraVista.com
2. Complete all fields, to include electronic Signature and Arizona Transaction Privilege Tax Number
3. Pay application fee using your PayPal account or credit or debit card. Payments are processed through PayPal.
    a. NOTE: If you registered for the show and subsequently withdraw/request a refund, we will deduct PayPal processing fees from the check amount we send.

4. Digital images of all the types of art in your booth should be in jpeg format.
5. Applications submitted before Sept 1, 2027 will be given priority.

BOOTH ASSIGNMENTS: Request for specific booths will be considered by the date and receipt of payment in full of the applications. If no one else has been assigned the specific booth on your request, we will make every effort to accommodate you, but cannot guarantee placement. ○ Assignments may change up to the day of the show. If you set up in a space other than your assigned space you will relocate.

○ Because we print a map of vendor locations, no swapping by vendors is allowed.

PLEASE READ AND HEED THE FOLLOWING INSTRUCTIONS AND INFORMATION:

- **YOUR ORIGINAL ARTWORK ONLY!!**
  - ○ By completing this application, you are agreeing to sell only items made/crafted by you. Failure to comply will result in our asking you to remove noncompliant items from your display and exclusion from future Art in the Park (AITP) shows.

- **ALL EXHIBITORS MUST PARTICIPATE BOTH DAYS, FROM OPENING TO CLOSING** ○ By completing this application, you agree to operate your booth from 8:00 A.M. to 5:00 P.M. on Saturday, October 2nd 2027 and 8:00 A.M. to 4:00 P.M. on Sunday, October 3rd 2027. You must not drive your auto in the walkways after 7 am. We suggest you be in your booth no later than 7 am.
  - ○ If you depart early, you forfeit future participation in AITP. ○ There will be no rain dates and no refunds for "no shows". ○ If you cancel before September 1st, 2027 and that booth can be filled, you may receive a refund, full or partial.
  - ○ Exceptions to above at discretion of AITP Chairperson

- **ANIMALS** ○ Sierra Vista has animal control ordinances, with the exception of service animals, no animals are allowed in the park during show hours. Liability, sanitation and comfort of patrons require that we all comply.
  - ○ If you bring a pet(s), you must keep it in your RV. You cannot bring it into the exhibit space. ○ You will recover animal waste your pet produces. (this applies to service animals too)

- **AZ TRANSACTION PRIVILEGE (TPT)** ○ The State of Arizona mandates each exhibitor/booth will have an Arizona TPT Number. The HAA, prior to the show, will submit a list of these numbers to the State. The responsibility for AZ TPT is between each vendor and the State of Arizona. See Application Form Instruction Sheet and Hints for instructions on obtaining this number.
  - ○ You may request to share a booth with another vendor, but unless you are a business that makes your art together under one business name, each person must have a different AZ TPT #. ○ Applying for Arizona Transaction Privilege Tax: This is a Transaction Privilege Tax License issued by the State of Arizona (see www.azdor.gov) **How to apply or register a business with Arizona:**

You may obtain the Arizona Joint Tax Application (JT1) in person at one of their locations or you may obtain it through The Arizona Department of Revenue website.
http://www.azdor.gov/Forms/TransactionPrivilegeTax.aspx
Website: www.azdor.gov. Select Forms, then Transaction Privilege (Sales). If you want a Business License to participate in Art in the Park only, select Form for Special Event Licensing. If you are going to sell your merchandise at the other events in AZ, select Business License Joint Tax Application. Complete the Form and return to the Arizona Dept. of Revenue.

- **SERVICES** ○ We provide money changing (U.S. currency only, bills) at the HAA Information Booth.
    - ○ Security guards will be on duty from Friday evening to Sunday evening. Nevertheless, you are responsible for possessions left at your site after closing hours. AITP and Huachuca Art Association, Inc. (HAA) are not responsible for loss or damage incurred during the event.
- **WE PROVIDE VENDOR PACKETS TO ALL PARTICIPANTS.**

CHECK IN AT THE INFORMATION BOOTH BEFORE SETTING UP!

- **DO NOT BLOCK FIRE LANES AT ANY TIME!**

- **SET-UP** ○ **Begins with check in at the information booth** ○ Check in is no earlier than noon on Friday, October 1st, 2027. We will control access to minimize congestion.
    - ○ Requires a canopy at least 10'x10'. We also recommend night and weather side closures.
    - ○ **STAKING OF TENTS/CANOPIES IS NOT ALLOWED IN THE PARK.** Vendor must use weights. The recommendation is 40 to 60 pounds per canopy leg. IT IS ESSENTIAL TO HAVE CONTROL OF YOUR TENT DURING THE SET UP, ESPECIALLY IF WE HAVE WINDY CONDITIONS. UNEXPECTED EVENTS SUCH AS MICROBURSTS CAN HAPPEN SUDDENLY, EVEN UNDER OTHERWISE MILD CONDITIONS. It is important to put weights on each leg or have ready before raising the canopy. Adding a clip to each pole will hold sides in place. For more information, go to: www.craftprofessional.com/tent-weights.html ○
- **EXHIBIT SPACE** ○ Space size is approximately 15 feet across and approximately 30 feet deep. For safety reasons your vehicle must be parked in your space 30 minutes before the show opens and it must remain there until closing time. IF UNABLE TO PARK BEHIND YOUR TENT, YOU MUST PARK AT ROTHARY CENTER NOT IN THE PARKING LOT. ○ Vendors may park over-night behind booth space only if their camper or van does not impede the traffic alley behind booths.
    - ○ The front 10 feet of your space must be reserved for your display and canopy; no vehicles can be parked in that space.
    - ○ Please help us insure that both your booth and your neighbor's booth can be seen by our customers. ○ You are responsible for the physical appearance of your booth area and keeping the area clean.